



Your student's 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. During the completion of your FAFSA, you (the student's parent) were unable to successfully use the process to transfer IRS tax data or it was determined that you received foreign income. Due to this our office is required to collect additional documentation concerning your foreign income received. Please review and complete all information below. If additional documentation is required, please submit the outlined documentation with this form to avoid delays. The Office of Financial Aid reserves the right to request additional documentation to resolve conflicting information.

A. Student's Information

First Name: _____ MI: _____ Last Name: _____ Student ID: _____

B. Parent's Name and 2022 Income Information

Parent's First Name: _____ Last Name: _____

Check the appropriate box below and submit the requirement(s) indicated.

Parent

- ☐ I (the student's parent) filed a 2022 U.S. Tax Return and qualified for the foreign earned income exclusion. I am attaching a copy of my **2022 Tax Return Transcript** from www.irs.gov/individuals/get-transcript.

OR

- ☐ I (the student's parent) earned income from a foreign country and filed 2022 taxes in that country. I am attaching a **signed copy of my 2022 foreign tax transcript**.

OR

- ☐ I (the student's parent) earned income from a foreign country but did not file a foreign tax return and I am not required to file a foreign tax return. I am attaching the following:

1. a copy of my **foreign income documentation** or a **signed statement** including: my name, name of foreign country, total foreign income earned in 2022 and my signature/date

AND

2. a **verification letter of non-filing from the IRS** from www.irs.gov/individuals/get-transcript (not required if student is a Dependent student and parent information was provided on the 2024-2025 FAFSA)

C. Certification and Signatures

SIGNATURES REQUIRED: I certify that the information provided on this form is true and complete to the best of my knowledge. I understand that based on the information provided, changes in my FAFSA financial information may occur and may result in a change in financial aid eligibility. Your signature on this form must be an actual signature. **Electronic signatures will not be accepted.**

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____